

Review of Financial Records – January 1, 2014 through May 25, 2015
White River Flowage Association
May 25, 2015

Finding:

The Association Balance sheet and Transaction report accurately reflect the financial position of the Association as of May 25, 2015.

Suggestions:

1. Since the Association Balance sheet is a period statement and not an as of statement, it should be renamed Income Statement. (A Balance Sheet is an “as of a certain date” statement and an Income Statement is an “over some period of time” statement.)
2. Since the only asset the Association holds is it’s checking account and all debts are paid as incurred, a Balance Sheet, showing finances on a certain date, is not needed but could be created.
3. Reconcile the differences in membership counts/deposits. Check book and bank statements show 27 members in 2014 and 23 members in 2015. Membership cards and lists show 25 in 2014 and 21 in 2015.
4. Since the District has 70 members and the Association has 21 (2015), consider a membership drive, perhaps a letter to all District members who have not joined the Association.
5. Consider maintaining records showing timing and source of donations. Check book and bank statements show donations of \$325.50 in 2014 and \$45.00 in 2015.
6. Consider retaining all deposit slips. Deposit slips were not found for 3 deposits (3/10/14, 9/13/14, and 5/22/15).

Reviewed Records (January 1, 2014 – May 25, 2015):

1. Bank Statements
2. Minutes of Association meetings
3. Membership cards
4. Membership lists
5. Check Book
6. Receipts
7. Brat Fry Contract (2015 only)
8. Balance sheet and transaction record as of 9/13/14
9. Balance sheet and transaction record as of 4/17/15

Bill Van Dongen
Association and District Member